

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on May 21, 2018

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Board Members Present: Kelly Albers, Karen Ballas, Lisa Benanzer, Nate Counts and Joyce Ruppert.

Board Member Absent: Tiffany Kemp

Staff Members Present: Lisa Brady, Tyler Davis, Travis Mayabb, Darlene Mullen, Krista Oldiges, Nancy Stiefel and Laura Zureich.

Guest: Steve Rose and Jeff Hobbs

Call to Order

The May meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Counts at 12:27 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Moment of Silence

President Counts allowed for a moment of silence asking those in attendance to keep the family of Richard (Bruce) Snider in their thoughts.

Oath of Office

Human Resource Director Lisa Brady swore in new Board Member Joyce Ruppert with the Oath of Office. The Board thanked Ms. Ruppert for her willingness to serve the unexpired four-year term of Jennifer Crim commencing May 21, 2018, and ending December 31, 2020.

Adoption of Agenda

Ms. Albers made a motion that the Board adopts the agenda as submitted. Second by Ms. Ballas. Motion carried.

Reading of the Mission Statement

The mission statement was read by all board members present.

Introductions of the Public

Superintendent Zureich introduced Russia Superintendent Steve Rose and Fairlawn Superintendent Jeff Hobbs. Superintendent Rose addressed the board with funding concerns with Shelby Hills Early Childhood program. President Nate Counts and Superintendent Laura Zureich thanked Superintendent Rose for attending and assured they would respond in a timely manner.

Approval of the April Meeting Minutes

Ms. Benanzer made a motion that the minutes of the April Board meeting be approved as submitted. Second by Ms. Albers. Motion carried.

Financial Report

Mr. Davis presented the Financial Report for the months of March and April. As of April 30, 2018, the program had received 50% of budgeted revenues and had expended 32% of budgeted expenditures.

Ms. Ballas made a motion that the Board approves the March/April financial report including the voucher/expenditure report as presented. Second by Ms. Albers. Motion carried.

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Administrative Reports

- **Community & Support Services**
The Community & Support Services report was included in the board packet.
- **Early Childhood**
The Early Childhood report was included in the board packet.
- **Early Intervention**
The Early Intervention report was included in the board packet.

Superintendent Report

Superintendent Zureich updated Board Members on:

- Accreditation on July 18, 2018
- General Assembly Presentation on April 13, 2018
- Meeting with Shelby County Commissioners on May 3, 2018
- Remote Supports Pilot Project meeting on May 1, 2018

18-05-01 Ms. Ballas made a motion that the Board formally approve and adopt CCBDD-SCBDD Joint Policy #83-16 Code of Ethics. Second by Ms. Benanzer. Motion carried.

18-05-02 Ms. Albers made a motion that the Board formally approve a vacation leave addendum to all management contracts. Second by Ms. Ballas. Motion carried.

18-05-03 Ms. Benanzer made a motion that the Board formally approve the resignations/retirements of Ms. Dorothy (Kathy) Ferree, bus monitor and Mr. Allen Rehfus, CDL bus driver effective May 17, 2018. The Board thanked Kathy and Allen for their years of service and dedication to people with disabilities. Second by Ms. Ballas. Motion carried.

18-05-04 Ms. Albers made a motion that the Board formally approves entering into an agreement with the Shelby County Family and Children First Council to utilize office space beginning July 1, 2018 through June 30, 2019 as outlined in the agreement. Second by Ms. Ballas. Motion carried.

18-05-05 Ms. Benanzer made a motion that the Board formally approve to enter into a contract with Family and Children First Council, the contracted agency for the Ohio Early Intervention Program (OEI) to perform developmental evaluations effective July 1, 2018 through June 30, 2019. Second by Ms. Albers. Motion carried.

18-05-06 Ms. Ballas made a motion that the Board formally approve to contract with Andrea Spencer, Registered Physical Therapist, to provide services to the Early Intervention Program and/or the Shelby Hills Early Childhood Center, effective August 1, 2018, thru July 31, 2019, at a contract rate of \$62.55 per hour, not to exceed 1015 hours. Second by Ms. Benanzer. Motion carried.

18-05-07 Ms. Albers made a motion that the Board formally approve to contract with Megan Knapke, Registered Speech Therapist, to provide services to the Early Intervention Program and/or the Shelby Hills Early Childhood Center, effective August 1, 2018, thru July 31, 2019, at a contract rate of \$50.00 per hour, not to exceed 720 hours. Second by Ms. Ruppert. Motion carried.

18-05-08 Ms. Benanzer made a motion that the Board formally approve to contract with Stephanie Buehler, Registered Occupational Therapist, to provide services to the Early Intervention Program and/or the Shelby Hills Early Childhood Center, effective August 1, 2018, thru July 31, 2019, at a contract rate of \$56.65 per hour, not to exceed 1,500 hours. Second by Ms. Ballas. Motion carried.

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18-05-09 Ms. Albers made a motion that the Board formally approve the completion and submittal of the Emergency Operations Plan required by the Ohio Department of Education for the following IRN numbers: 098616, 071159 and 013650. Second by Ms. Benanzer. Motion carried.

18-05-10 Ms. Benanzer made a motion that the Board formally approve entering into a contract(s) with the eight local school district Boards of Education for education services to preschool age children with disabilities for the 2018-2019 program year. Second by Ms. Ruppert. Motion carried.

Anything for the Good of the Order

Ms. Albers made a motion to excuse Tiffany Kemp from the meeting. Second by Ms. Benanzer. Motion carried.

Comments from visitors relative to the agenda

No comments made.

Executive Session

Ms. Ballas made a motion that the Board go into Executive Session to consider the employment of a public employee or official at 1:17 p.m. Second by Ms. Albers. A roll call vote was taken as follows: Kelly Albers-Yes, Karen Ballas-Yes, Lisa Benanzer-Yes, Nate Counts-Yes and Joyce Ruppert-Yes. Motion carried.

Reconvene

Ms. Albers made a motion to return to regular session at 2:30 p.m. Second by Ms. Benanzer. A roll call was taken as follows: Kelly Albers-Yes, Karen Ballas-Yes, Lisa Benanzer-Yes, Nate Counts-Yes and Joyce Ruppert-Yes. Motion carried.

Next Meeting Date

The next meeting will be held on Monday, June 18, 2018, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Adjournment

Ms. Benanzer made a motion to adjourn the meeting at 2:31 p.m. Second by Ms. Ballas. Motion carried.

Respectfully submitted,

Mrs. Kelly Albers, Secretary

Mrs. Darlene Mullen, Administrative Support Manager