

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on June 18, 2018

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Board Members Present: Kelly Albers, Karen Ballas, Lisa Benanzer, Nate Counts, Tiffany Kemp and Joyce Ruppert.

Staff Members Present: Lisa Brady, Tyler Davis, Travis Mayabb, Darlene Mullen, Krista Oldiges, Nancy Stiefel and Laura Zureich.

Guest: Ashley Homan

Call to Order

The June meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Counts at 12:16 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Moment of Silence

President Counts allowed for a moment of silence.

Adoption of Agenda

Ms. Albers made a motion that the Board adopts the agenda as submitted. Second by Ms. Kemp. Motion carried.

Reading of the Mission Statement

The mission statement was read by all board members present.

Introductions of the Public

There were no people from the public in attendance.

Approval of the May Meeting Minutes

Ms. Ballas made a motion that the minutes of the May Board meeting be approved as submitted. Second by Ms. Ruppert. Motion carried.

Financial Report

Mr. Davis presented the Financial Report for the month of May. As of May 31, 2018, the program had received 53% of budgeted revenues and had expended 44% of budgeted expenditures.

Ms. Benanzer made a motion that the Board approves the May financial report including the voucher/expenditure report as presented. Second by Ms. Kemp. Motion carried.

18-06-01 Ms. Ballas made a motion that the Board formally approves entering into an agreement with Document Solutions for a 60 month term as outlined in the agreement. Second by Ms. Albers. Motion carried.

Administrative Reports

- **Community & Support Services**
The Community & Support Services report was included in the board packet.

1. Pipeline Weekly – DODD News at a Glance – May 30, 2018

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a. Presented article and video of Shellie Farrier, Employment Specialist at the Shelby County Board of Developmental Disabilities describing the key element in getting people with disabilities employed: knowing who they are.

2. ISP Presentation

a. Ashley Homan, Service and Support Administrator presented the progress with Brittco on the development of the new Individual Success Plan (ISP).

- **Early Childhood**
The Early Childhood report was included in the board packet.
- **Early Intervention**
The Early Intervention report was included in the board packet.

Superintendent Report

Superintendent Zureich updated Board Members on:

- 501 Subsidy to Waiver Allocation spreadsheet – contained a proposal to move subsidies to waiver match as a way to provide more protection for those funds. Once funding is tied to waivers, it is less likely to be cut from the state budget.
- Letter of appreciation - Shelby Hills Early Childhood – Houston site
- Planning for SHEC 2018-2019 school year.
- Accreditation on July 18, 2018 – Board President Nate Counts will be present or via phone for the 3:00PM meeting.
- Presentation on June 11, 2018 at the Sidney Rotary meeting.
- Shelby County Drug Task Force Annual Report
- Ohio becomes the first “Technology First” state.

18-06-02 Ms. Kemp made a motion that the Board formally approve the Shelby Hills Early Childhood Center, Fort Loramie Preschool, Jackson Center Preschool, Hardin Houston Preschool and Anna Preschool Parent handbooks for school year 2018-2019 as presented. Second by Ms. Albers. Motion carried.

18-06-03 Ms. Benanzer made a motion that the Board formally approve additional language added to the contract(s) with the eight local school district Boards of Education for education services which were approved during the May 21st SCBDD Board meeting for the 2018-2019 program year. Second by Ms. Ruppert. Motion carried.

18-06-04 Ms. Ballas made a motion that the Board formally approve the Early Intervention Parent handbook for school year 2018-2019 as presented. Second by Ms. Kemp. Motion carried.

18-06-05 Ms. Kemp made a motion that the Board formally approve a new position of Manager of Medicaid Services to the SCBDD Table of Organization. Second by Ms. Benanzer. Motion carried.

Comments from visitors relative to the agenda

No comments made.

Executive Session

Ms. Albers made a motion that the Board go into Executive Session to consider the employment of a public employee or official at 1:17 p.m. Second by Ms. Benanzer. A roll call vote was taken as follows: Kelly Albers-

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Yes, Karen Ballas-Yes, Lisa Benanzer-Yes, Nate Counts-Yes, Tiffany Kemp-Yes and Joyce Ruppert-Yes. Motion carried.

Reconvene

Ms. Ballas made a motion to return to regular session at 1:29 p.m. Second by Ms. Ruppert. A roll call was taken as follows: Kelly Albers-Yes, Karen Ballas-Yes, Lisa Benanzer-Yes, Nate Counts-Yes, Tiffany Kemp-Yes and Joyce Ruppert-Yes. Motion carried.

Next Meeting Date

The next meeting will be held on Monday, August 20, 2018, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Adjournment

Ms. Albers made a motion to adjourn the meeting at 1:30 p.m. Second by Ms. Kemp. Motion carried.

Respectfully submitted,

Mrs. Kelly Albers, Secretary

Mrs. Darlene Mullen, Administrative Support Manager