

## RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on September 17, 2018

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Board Members Present: Karen Ballas, Lisa Benazer, Nate Counts, Tiffany Kemp and Joyce Ruppert.

Board Members Absent: Kelly Albers and Dallas Davis.

Staff Members Present: Lisa Brady, Tyler Davis, Kathie Lammers, Travis Mayabb, Darlene Mullen, Krista Oldiges, Nancy Stiefel, Leigh Anne Wenning and Laura Zureich.

### *Call to Order*

The September meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Nate Counts at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

### *Moment of Silence*

President Counts allowed for a moment of silence asking those in attendance to keep the family of Gary Spicer in their thoughts.

### *Adoption of Agenda*

Ms. Benazer made a motion that the Board adopts the agenda as submitted. Second by Ms. Kemp. Motion carried.

### *Reading of the Mission Statement*

The mission statement was read by all board members present.

### *Introductions of the Public*

There were no people from the public in attendance.

### *Financial Report*

Business Manager Tyler Davis presented the Financial Report for the month of August. As of August 31, 2018, the program had received 87% of budgeted revenues and had expended 64% of budgeted expenditures.

Ms. Ruppert made a motion that the Board approves the August financial reports including the voucher/expenditure reports as presented. Second by Ms. Kemp. Motion carried.

18-09-01 Ms. Benazer made a motion that the Board formally approve budget amendment 2018-01 request to increase the SSA contract services budget in the amount of \$20,100.00. This amount is to pay the Ohio Department of Medicaid for an overpayment in 2013 and 2014. This budget amendment does represent an increase to the budget. Second by Ms. Ruppert. Motion carried

### *Presentation*

A presentation on S&H Products was given by Michelle Herndon - Executive Director/CEO, Amber Sommer – Activity Coordinator and Ann Barhorst – Support Specialist along with Matt S., Tina M., Phyllis E. and Kurt S.

### *Administrative Reports*

- **Community & Support Services**  
The Community & Support Services report was included in the board packet.

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- **Early Childhood**  
The Early Childhood report was included in the board packet.
- **Early Intervention**  
The Early Intervention report was included in the board packet.

***Superintendent Report***

Superintendent Zureich updated Board Members on:

- SCBDD Levy Account
- Early Childhood Long Term Planning – The Board continued their conversation regarding financial sustainability for early childhood education.
- November and December SCBDD Board meetings will be combined on December 3, 2018.
- Received three-year accreditation by the Ohio Department of Developmental Disabilities effective October 1, 2018 with an expiration date of September 30, 2021.

18-09-02 Ms. Kemp made a motion that the Board formally approve the updates to the 2018 Table of Organization as presented. Second by Ms. Benanzer. Motion carried.

18-09-03 Ms. Kemp made a motion that the Board formally approve and adopt CCBDD-SCBDD Joint Policy: #17-84 Behavior Support Policy. Second by Ms. Ballas Motion carried.

***Anything for the Good of the Order***

Ms. Ballas made a motion to excuse Kelly Albers and Dallas Davis from the meeting. Second by Ms. Ruppert. Motion carried.

***Comments from visitors relative to the agenda***

Superintendent Wenning stated this is her 6<sup>th</sup> day of employment and is pleased to be here. Shelby County is a great opportunity with great staff and is soaking up all the knowledge possible from Superintendent Zureich.

***Next Meeting Date***

The next meeting will be held on Monday, October 15, 2018, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

***Adjournment***

Ms. Kemp made a motion to adjourn the meeting at 1:19 p.m. Second by Ms. Ballas. Motion carried.

Respectfully submitted,

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Mr. Nate Counts, President

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Mrs. Darlene Mullen, Administrative Support Manager