

## RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

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Held on October 7, 2019

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Board Members Present: Kelly Albers, Karen Ballas, Lisa Benanzer, Nate Counts, Dallas Davis, Tiffany Kemp and Joyce Ruppert

Staff Members Present: Lisa Brady, Jeff Coaty, Tyler Davis, Lori Edwards, Darlene Mullen, Krista Oldiges, Nancy Stiefel and Leigh Anne Wenning

### ***Call to Order***

The October meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Counts at 12:16 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

### ***Moment of Silence***

President Counts allowed for a moment of silence asking those in attendance to keep the family of Caroline Counts in their thoughts.

### ***Adoption of Agenda***

Ms. Ruppert made a motion that the Board adopts the agenda as submitted. Second by Mr. Davis. Motion carried.

### ***Reading of the Mission Statement***

The mission statement was read by all board members and staff present.

### ***Introductions of Guests***

Superintendent Wenning introduced Fiscal Specialist Lori Edwards.

### ***Approval of the September Meeting Minutes***

Mr. Davis made a motion that the minutes of the September Board meeting be approved as submitted. Second by Ms. Benanzer. Motion carried.

### ***Finance Committee***

Ms. Albers made a motion that the minutes of the September 24, 2019 Shelby County Board of Developmental Disabilities Finance Committee meeting be approved as submitted. Second by Ms. Ballas. Motion carried.

### ***Financial Report***

19-10-01 Mr. Davis made a motion that the Board formally approves the annual budget for calendar year 2020. The budget must be submitted to the Shelby County Commissioners by November 1<sup>st</sup>. Second by Ms. Kemp. Motion carried.

19-10-02 Ms. Benanzer made a motion that the Board formally approves a 1.5% annual salary increase and a 1.5% annual performance based increase for the 2020 calendar year commencing January 2020, for 12 month staff including management positions in reference to the 2020 calendar year and a 1.5% annual salary increase and 1.5% annual performance based increase for the 2020-2021 program year commencing August 2020, for 9 month staff in reference to the 2020-2021 program calendars. Second by Ms. Albers. Motion carried.

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***Superintendent Report***

Superintendent Wenning updated Board Members on:

- New Hire
  - Lori Edwards – Fiscal Specialist
- Strategic Planning
  - Possible goals to address the survey results
- DODD and State
  - Budget
  - EI Focus
  - DODD

***New Business***

19-10-03 Ms. Ballas made a motion that the Board formally approves the Board's commitment to pay the nonfederal share of calendar year 2020 Medicaid expenditures in the projected amount of \$1,347,537.80. Second by Ms. Ruppert. Motion carried.

***Comments from visitors relative to the agenda***

No comments made.

***Next Meeting Date***

The next meeting will be held on Monday, November 18, 2019, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

***Adjournment***

Ms. Albers made a motion to adjourn the meeting at 1:33 p.m. Second by Ms. Kemp. Motion carried.

Respectfully submitted,

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Mrs. Kelly Albers, Secretary

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Mrs. Darlene Mullen, Administrative Support Manager