

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on November 18, 2019

Page 1

Board Members Present: Kelly Albers, Karen Ballas, Lisa Benanzer, Nate Counts, Dallas Davis, Tiffany Kemp and Joyce Ruppert

Staff Members Present: Lisa Brady, Jeff Coaty, Tyler Davis, Kathie Lammers, Travis Mayabb, Darlene Mullen, Krista Oldiges, Nancy Stiefel and Leigh Anne Wenning

Call to Order

The November meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Counts at 12:20 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Moment of Silence

President Counts allowed for a moment of silence.

Adoption of Agenda

Mr. Davis made a motion that the Board adopts the agenda as submitted. Second by Ms. Albers. Motion carried.

Reading of the Mission Statement

The mission statement was read by all board members and staff present.

Introductions of Guests

No guests in attendance.

Approval of the October Meeting Minutes

Ms. Ruppert made a motion that the minutes of the October Board meeting be approved as submitted. Second by Ms. Ballas. Motion carried.

Financial Reports

Business Director Tyler Davis presented the Financial Report for the months of September and October. As of October 31, 2019, the program had received 104% of budgeted revenues and had expended 77% of budgeted expenditures.

Ms. Kemp made a motion that the Board approves the September and October financial reports including the voucher/expenditure reports as presented. Second by Mr. Davis. Motion carried.

Administrative Reports

- ***Service and Support Administration***
The SSA report was included in the board packet.
- ***Community Education and Outreach***
The CEO report was included in the board packet.
- ***Early Childhood***
The SHEC report was included in the board packet.
- ***Early Intervention***
The EI report was included in the board packet.

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities

Meeting

Held on November 18, 2019

Page 2

Superintendent Report

Superintendent Wenning updated Board Members on:

- Draft goals for the 2020 – 2022 Strategic Plan
- Sending out a survey for Board Members feedback for 2020 meetings.

New Business

19-11-01 Ms. Ballas made a motion that the Board formally approve to contract with Helping Hands Therapeutic, LLC, to provide occupational therapy services to the Early Intervention Program and/or the Shelby Hills Early Childhood, effective January 1, 2020, thru December 31, 2020, at a contract rate of \$62.00 per hour, not to exceed 1125 hours. Second by Mr. Davis. Motion carried.

19-11-02 Ms. Benanzer made a motion that the Board formally approve entering into agreement with the West Central Ohio Network (WestCON) to provide administrative for calendar year 2020. Second by Ms. Ruppert. Motion carried.

19-11-03 Ms. Kemp made a motion that the Board formally approve to enter into contract with the Wilma Valentine Childcare to provide space and Day Care staff for calendar year 2020 as outlined. Second by Ms. Albers. Motion carried.

19-11-04 Mr. Davis made a motion that the Board formally approve the updates to the 2019 Table of Organization as presented. Second by Ms. Kemp. Motion carried.

19-11-05 Ms. Ballas made a motion that the Board formally approve to cease cost share with Champaign County Board of Developmental Disabilities and increase the position of Behavior Support Coordinator to full time status for Shelby County. Second by Ms. Ruppert. Motion carried.

19-11-06 Ms. Kemp made a motion that the Board formally approve the recommendation for appointment of Heather Roe-McClain and Tiffany Rank as Board Members for the Wilma Valentine Childcare effective January 1, 2020 for a term as outlined in their code of regulations. Second by Mr. Davis. Motion carried.

19-11-07 Ms. Albers made a motion that the Board formally approve the recommendation to increase the salary schedule for the Wilma Valentine Childcare assistant staff and make it equal to the salary schedule for the SCBDD paraprofessional staff. Second by Ms. Kemp. Motion carried.

19-11-08 Ms. Benanzer made a motion that the Board formally authorize Superintendent Wenning to be the Board representative at the Ohio Association of County Boards Delegate Assembly and to vote on December 4, 2019 proposed resolutions in accordance with the Board consensus. Second by Mr. Davis. Motion carried.

Anything for the Good of the Order

The Board thanked outgoing Board Members Kelly Albers and Karen Ballas for their years of service and dedication to people with disabilities.

Comments from visitors relative to the agenda

No comments made.

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on November 18, 2019

Page 3

Next Meeting Date

The next meeting will be held on Monday, January 27, 2020, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Adjournment

Ms. Benanzer made a motion to adjourn the meeting at 1:20 p.m. Second by Ms. Kemp. Motion carried.

Respectfully submitted,

Mrs. Kelly Albers, Secretary

Mrs. Darlene Mullen, Administrative Support Manager