

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on May 18, 2020

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Board Members Present: Lisa Benanzer, Dallas Davis, Tiffany Kemp, Betsy O'Leary, Joyce Ruppert and Jackie Ward

Board Member Absent: Nate Counts

Staff Members Present: Tyler Davis, Darlene Mullen and Leigh Anne Wenning

Call to Order

Due to the potential for coronavirus (COVID-19) exposure the May meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by Vice President Benanzer at 12:00 p.m. via Zoom.

Moment of Silence

Vice President Benanzer allowed for a moment of silence.

Adoption of Agenda

Ms. Kemp made a motion that the Board adopts the agenda as submitted. Second by Ms. Ward. Motion carried.

Reading of the Mission Statement

The mission statement was read by all board members.

Introductions

No guests in attendance.

Approval of the April Meeting Minutes

Ms. Ruppert made a motion that the minutes of the April Board meeting be approved as submitted. Second by Ms. Ward. Motion carried.

Financial Report

Business Director Tyler Davis presented the Financial Report for the month of April. As of April 30, 2020, the program had received 59% of budgeted revenues and had expended 52% of budgeted expenditures.

Ms. Ward made a motion that the Board approves the April financial report including the voucher/expenditure report as presented. Second by Ms. O'Leary. Motion carried.

Administrative Reports

Presented by Superintendent Wenning:

- ***Service and Support Administration***
The SSA report was included in the board packet.
- ***Community Education and Outreach***
The CEO report was included in the board packet.
- ***Early Childhood***
The SHEC report was included in the board packet.

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- **Early Intervention**
The EI report was included in the board packet.

New Business

Superintendent Wenning updated Board Members on:

- Personnel Changes
 - Resignations
 - Lisa Anthony, Preschool aide effective 5/20/2020
 - Katheryn Lammers, Preschool Director effective 6/9/2020

20-05-01 Ms. Kemp made a motion that the Board formally approve the expenditure up to \$18,308.75 for capital improvement – HVAC unit. Second by Mr. Davis. Motion carried.

20-05-02 Ms. Ruppert made a motion that the Board formally approve to contract with Andrea Spencer, Registered Physical Therapist, to provide services to the Early Intervention Program and/or the Shelby Hills Early Childhood Center, effective August 1, 2020, thru December 31, 2020, at a contract rate of \$62.55 per hour, not to exceed 380 hours. Second by Mr. Davis. Motion carried.

20-05-03 Ms. Ward made a motion that the Board formally approve to enter into contracts with Family and Children First Council, the contracted agency for the Ohio Early Intervention Program (OEI) to perform developmental evaluations effective July 1, 2020 through June 30, 2021 and to utilize office space beginning July 1, 2020 through June 30, 2021 as outlined in the Memorandum of Understanding. Second by Mr. Davis. Motion carried.

20-05-04 Ms. Ruppert made a motion that the Board formally approve and adopt the following policy: #68-08 Electronic Signatures. Second by Ms. O'Leary. Motion carried.

Anything for the Good of the Order

Ms. Kemp made a motion to excuse Nate Counts from the meeting. Second by Ms. Ward. Motion carried.

Superintendent Wenning gave an update on Covid-19.

Executive Session

Ms. Kemp made a motion that the Board go into Executive Session to consider the employment of a public employee or official at 12:45 p.m. Second by Ms. Ruppert. A roll call vote was taken as follows: Lisa Benanzer-Yes, Dallas Davis-Yes, Tiffany Kemp-Yes, Betsy O'Leary-Yes, Joyce Ruppert-Yes and Jackie Ward-Yes. Motion carried.

Reconvene

Ms. Ward made a motion to return to regular session at 1:40 p.m. Second by Mr. Kemp. A roll call was taken as follows: Lisa Benanzer-Yes, Dallas Davis-Yes, Tiffany Kemp-Yes, Betsy O'Leary-Yes, Joyce Ruppert-Yes and Jackie Ward-Yes. Motion carried.

Next Meeting Date

The next meeting will be held on Monday, June 15, 2020, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

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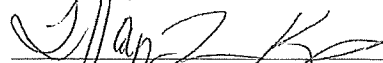
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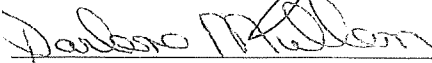
Adjournment

Ms. Ruppert made a motion to adjourn the meeting at 1:41 p.m. Second by Ms. Ward. Motion carried.

Respectfully submitted,



Ms. Tiffany Kemp, Secretary



Ms. Darlene Mullen, Administrative Support Manager