

## RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

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Held on June 15, 2020

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Board Members Present: Nate Counts, Dallas Davis, Tiffany Kemp, Betsy O'Leary, Joyce Ruppert and Jackie Ward

Lisa Benanzer joined the meeting during the Financial Report

Staff Members Present: Tyler Davis, Darlene Mullen and Leigh Anne Wenning

### ***Call to Order***

Due to the potential for coronavirus (COVID-19) exposure the June meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Counts at 12:04 p.m. via Zoom.

### ***Moment of Silence***

President Counts allowed for a moment of silence.

### ***Adoption of Agenda***

Ms. Ruppert made a motion that the Board adopts the agenda as submitted. Second by Mr. Davis. Motion carried.

### ***Reading of the Mission Statement***

The mission statement was read by all board members.

### ***Introductions***

No guests in attendance.

### ***Approval of the May Meeting Minutes***

Ms. Ward made a motion that the minutes of the May Board meeting be approved as submitted. Second by Ms. Kemp. Motion carried.

### ***Financial Report***

Business Director Tyler Davis presented the Financial Report for the month of May. As of May 31, 2020, the program had received 61% of budgeted revenues and had expended 55% of budgeted expenditures.

Mr. Davis made a motion that the Board approves the May financial report including the voucher/expenditure report as presented. Second by Ms. Ruppert. Motion carried.

### ***Ethics Committee***

20-06-01 Ms. Kemp made a motion that the Board approves the concrete installation recommendation from the Ethics Committee meeting that was held on June 15, 2020. Second by Ms. Ward. Motion carried.

### ***Administrative Reports***

Presented by Superintendent Wenning:

- ***Service and Support Administration***  
The SSA report was included in the board packet.

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- **Community Education and Outreach**  
The CEO report was included in the board packet.
- **Early Childhood**  
The preschool report was included in the board packet.
- **Early Intervention**  
The EI report was included in the board packet.

***New Business***

Superintendent Wenning updated Board Members on:

- Personnel Changes
  - Resignations
    - Emily Lewis, Wilma Valentine Childcare Assistant effective 6/5/2020
    - Daniele Kaffenberger, Early Intervention Developmental Specialist effective 7/10/2020
    - Katelyn Ryder, Preschool Instructor effective 8/1/2020
- Covid-19
- Annual training for SCBDD Board Members will be sent electronically for 2020.

20-06-02 Mr. Davis made a motion that the Board formally approve the Shelby Hills Preschool, Fort Loramie Preschool, Jackson Center Preschool, Hardin Houston Preschool, Anna Preschool and Early Intervention Parent handbooks for school year 2020-2021 as presented. Second by Ms. Kemp. Motion carried.

20-06-03 Ms. Ward made a motion that the Board formally approve and adopt the following policies: #61-07 Outside Employment and #75-13 Retire/Rehire. Second by Ms. Ruppert. Motion carried.

***Anything for the Good of the Order***

President Counts express his appreciation for Vice President Benanzer stepping in to chair the May 2020 SCBDD Board meeting in his absents.

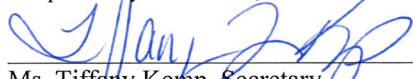
***Next Meeting Date***

The next meeting will be held on Monday, August 17, 2020, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

***Adjournment***

Mr. Davis made a motion to adjourn the meeting at 12:49 p.m. Second by Ms. Benanzer. Motion carried.

Respectfully submitted,



Ms. Tiffany Kemp, Secretary



Ms. Darlene Mullen, Administrative Support Manager