

## RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

---

Held on November 16, 2020

Page 1

Board Members Present: Nate Counts, Dallas Davis, Tiffany Kemp, Betsy O'Leary, Joyce Ruppert and Jackie Ward

Absent Board Member: Lisa Benanzer

Staff Members Present: Tyler Davis, Darlene Mullen and Leigh Anne Wenning

### ***Call to Order***

The November meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Counts at 12:05 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

### ***Moment of Silence***

President Counts allowed for a moment of silence.

### ***Adoption of Agenda***

Mr. Davis made a motion that the Board adopts the agenda as submitted. Second by Ms. Kemp. Motion carried.

### ***Reading of the Mission Statement***

The mission statement was read by all board members.

### ***Introductions***

No guests in attendance.

### ***Approval of Meeting Minutes***

Ms. O'Leary made a motion that the minutes of the October Board meeting be approved as submitted. Second by Mr. Davis. Motion carried.

### ***Financial Report***

Business Director Tyler Davis presented the Financial Reports for the month of October. As of October 30, 2020, the program had received 93% of budgeted revenues and had expended 81% of budgeted expenditures.

Ms. Kemp made a motion that the Board approves the October financial reports including the voucher/expenditure reports as presented. Second by Ms. Ward. Motion carried.

### ***Administrative Reports***

Presented by Superintendent Wenning:

- ***Service and Support Administration***  
The SSA report was included in the board packet.
- ***Community Education and Outreach***  
The CEO report was included in the board packet.
- ***Early Childhood***  
The preschool report was included in the board packet.

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on November 16, 2020

Page 2

- **Early Intervention**  
The EI report was included in the board packet.

***New Business***

Superintendent Wenning updated Board Members on:

- Covid-19

20-11-01 Ms. O’Leary made a motion that the Board formally approve to contract with Helping Hands Therapeutic, LLC, to provide occupational therapy services to the Early Intervention Program and/or the Shelby Hills Preschool, effective January 1, 2021, thru December 31, 2021, at a contract rate of \$62.00 per hour, not to exceed 1125 hours. Second by Mr. Davis. Motion carried.

20-11-02 Ms. Kemp made a motion that the Board formally approve to contract with Andrea Spencer, Registered Physical Therapist, to provide services to the Early Intervention Program and/or the Shelby Hills Preschool, effective January 1, 2021, thru December 31, 2021, at a contract rate of \$62.55 per hour, not to exceed 880 hours. Second by Mr. Davis. Motion carried.

20-11-03 Ms. Ward made a motion that the Board formally approve to enter into contract with the Wilma Valentine Childcare to provide space and Day Care staff for calendar year 2021 as outlined. Second by Mr. Davis. Motion carried

20-11-04 Ms. Kemp made a motion that the Board formally approve a contract with Residential Services and Supports, Inc. (RSSI) for the provision of non-profit housing services for people with developmental disabilities effective January 1, 2021, through December 31, 2023. Second by Ms. Ruppert. Motion carried.

20-11-05 Ms. O’Leary made a motion that the Board formally approve the recommendation for appointment of Jeff Fannon, Lori Knupp and Angie Ross (pending approval of the Wilma Valentine Childcare Board) as Board Members for the Wilma Valentine Childcare effective January 1, 2021 for a term as outlined in their code of regulations. Second by Ms. Ruppert. Motion carried.

20-11-06 Mr. Davis made a motion that the Board formally support a new position of Community Education Specialist to the SCBDD Table of Organization. Second by Ms. O’Leary. Motion carried.

20-11-07 Ms. Kemp made a motion that the Board formally support a new position of Administrative Assistant for the Service and Support Administration (SSA) Department to the SCBDD Table of Organization. Second by Ms. Ward. Motion carried.

20-11-08 Ms. Ward made a motion that the Board formally approve the expenditure for capital improvement – repair of a septic line in the North Building. Second by Ms. O’Leary. Motion carried.

***Anything for the Good of the Order***

Ms. Kemp made a motion to excuse Lisa Benazer from the meeting. Second by Mr. Davis. Motion carried.

The SCBDD Board along with Superintendent Wenning thanked outgoing Board Member Nate Counts for his years of service and dedication to people with disabilities.

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting  
Held on November 16, 2020 Page 3

---

*Comments*

No comments made.

*Next Meeting Date*

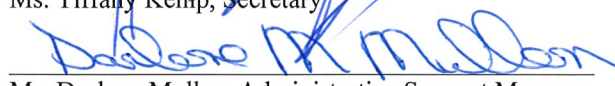
The next meeting will be held on Monday, January 25, 2021, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

*Adjournment*

Mr. Davis made a motion to adjourn the meeting at 12:50 p.m. Second by Ms. O'Leary. Motion carried.

Respectfully submitted,

  
\_\_\_\_\_  
Ms. Tiffany Kemp, Secretary

  
\_\_\_\_\_  
Ms. Darlene Mullen, Administrative Support Manager