

## Typical Application Process Frequently Asked Questions

1. **When can I register my child for the 2021-2022 school year?**
  - a. An online registration form will be available on our website beginning Tuesday, March 30, 2021 at 6:00 p.m.
  - b. You may now complete the compatibility test for your computer prior to March 30 (follow the link for #4 below).
2. **What if my child was put on the waiting list from last year, do I still need to register?**
  - a. Yes, our list will be created from applications received beginning March 30, 2021.
3. **If my child currently attends Shelby Hills do I need to reapply?**
  - a. If you reside in the Sidney City School District, yes. If you reside in a county school district, no.
4. **Where is the online registration form located?**
  - a. Open a web browser and go to: [www.shelbydd.org](http://www.shelbydd.org)
  - b. Click Services – Family & Individual Support – 3 to 5 Years
  - c. Expand the section: Typical Application Process in the middle of the page
  - d. Click the link: Shelby Hills Typical Application

**NOTE: If the page is open prior to 6:00 p.m., it will need to be refreshed in order to see the link once it's added.**
5. **What if I do not have a computer or internet?**
  - a. A computer can be reserved for you to use at the Sidney Center on March 30th between 6:00-6:30 p.m. You must call 937-658-6709 by March 29, 2021 to reserve a computer for that evening.
6. **What information will I need to complete the online application?**
  - a. A valid email address
  - b. Child's name and birthdate
  - c. Parent/Guardian name, address, and phone number
  - d. The school district where the child resides
  - e. Location preference (A satellite classroom or Shelby Hills Sidney Center)
  - f. Preferred Preschool Time (AM or PM)
  - g. Concerns for development if any
7. **How do I know that you received my child's application?**
  - a. A confirmation will be sent to the email provided on the application after it is submitted.
8. **How do you decide who has been accepted?**
  - a. District of residence
  - b. SCBDD staff (must live in the district of application - application must be received on March 30, 2021)
  - c. Order received (each application will have a time stamp)

**NOTE: If the application is edited after the original submission, the timestamp will also update**
9. **When will I know whether or not my child has been accepted for the 2021-2022 school year?**
  - a. Letters will be mailed no later than June 30, 2021. We must take into account Kindergarten screenings, our Shelby Hills screenings, and available spots in each classroom.
10. **How many typical peers /children do you accept each year?**
  - a. There are classrooms at the Sidney Center and 4 satellite classrooms (Anna, Ft. Loramie, Hardin Houston, and Jackson Center [JC is AM only]). Each half day class has the capacity to serve up to 8 children identified with a disability and up to 8 typically developing children with a maximum of 16 children. The number of typically developing children accepted will depend on the number of children moving on to kindergarten (or Pre-K for those that reside in Jackson Center school district).
11. **What if my child does not get accepted into the satellite classroom?**
  - a. You can choose for your son/daughter to attend a Shelby Hills classroom in Sidney or your child will be placed on a waiting list for the selected classroom. As the school year progresses if a spot becomes available, we will notify the next child on the list for that particular classroom opening.