

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on January 25, 2021

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Board Members Present: Dallas Davis, Tiffany Kemp, Betsy O’Leary and Jackie Ward
Board Members Absent: Lisa Benanzer and Joyce Ruppert

Staff Members Present: Lisa Brady, Tyler Davis, Darlene Mullen, and Leigh Anne Wenning
Staff Members by Zoom: Jeff Coaty, Krista Oldiges and Nancy Stiefel

Call to Order

The Shelby County Board of Developmental Disabilities met for the Annual Reorganizational Meeting on Monday, January 25, 2021, at 12:07 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Swearing in Board Member

Human Resource Director Lisa Brady swore in Board Member Tiffany Kemp with the Oath of Office. The Board thanked Ms. Kemp for her willingness to serve a second term of 4 years commencing January 1, 2021, and ending December 31, 2024.

Election of New Officers

21-01-01 Ms. Kemp made a motion that the Board appoint Dallas Davis as President. Second by Ms. Ward. Motion carried.

21-01-02 Mr. Davis made a motion that the Board appoint Jackie Ward as Vice President and retain Tiffany Kemp as Secretary. Second by Ms. O’Leary. Motion carried.

Establishment of Meetings for 2021

21-01-03 Ms. O’Leary made a motion for 2021 Board meetings to be held the third Monday of the month (exception – February 22, 2021, due to President’s Day and January 24, 2022, due to Martin Luther King Day) at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room with the option of participating in up to two shared meetings with Champaign County Board of Developmental Disabilities due to our shared services agreement. Up to 2 additional meetings may be canceled as long as eight total meetings occur annually as required by statute. Second by Ms. Ward. Motion carried.

Appointment of Standing Committees

President Davis appointed the following Standing Committees, Ethics Committee: Dallas Davis – Chair, Jackie Ward, Vacant – to be appointed at February meeting; Personnel Committee: Tiffany Kemp-Chair, Betsy O’Leary, Jackie Ward; Finance Committee: Dallas Davis – Chair, Joyce Ruppert, Vacant-to be appointed at February meeting.

Roll Call Votes

If a Board member remains silent during voting it will be taken as a yes. Continue to review once a year at the organizational meeting in January.

Adjourn

Mr. Davis made a motion to adjourn the Reorganizational Meeting at 12:14 p.m. Second by Ms. O’Leary. Motion carried.

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Staff Members Present: Lisa Brady, Tyler Davis, Darlene Mullen, and Leigh Anne Wenning
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Call to Order

The January meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Davis at 12:15 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Moment of Silence

President Counts allowed for a moment of silence asking those in attendance to keep the family of Jacque Slonkosky in their thoughts.

Adoption of Agenda

Ms. Ward made a motion that the Board adopt the agenda as submitted. Second by Ms. Kemp. Motion carried.

Reading of the Mission Statement

The mission statement was read by all board members present.

Approval of the November Meeting Minutes

Ms. Kemp made a motion that the minutes of the November Board meeting be approved as submitted. Second by Ms. O’Leary. Motion carried.

Financial Report

Business Director Tyler Davis presented the Financial Report for the months of November and December. As of December 31, 2020, the program had received 100% of budgeted revenues and had expended 89% of budgeted expenditures.

Ms. Kemp made a motion that the Board approve the November and December financial reports including the voucher/expenditure report as presented. Second by Ms. Ward. Motion carried.

Administrative Reports

- ***Service and Support Administration***
The SSA report was included in the board packet.
- ***Community Education and Outreach***
The CEO report was included in the board packet.
- ***Early Childhood***
The SHEC report was included in the board packet.
- ***Early Intervention***
The EI report was included in the board packet.

Superintendent Wenning updated Board Members on:

- Covid-19

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21-01-04 Ms. Ward made a motion that the Board formally approves:

Champaign County Board of Developmental Disabilities to contract with Shelby County Board of Developmental Disabilities to cost share for the following positions for calendar year 2021:

- P.L.A.Y. Project Coordinator
- Eligibility Coordinator

Shelby County Board of Developmental Disabilities to contract with Champaign County Board of Developmental Disabilities to cost share for the following positions for calendar year 2021:

- Investigative Agent
- Manager of Medicaid Services
- Medicaid Support Coordinator
- Community Education Specialist

Dual-employment to cost share for the following position for calendar year 2021:

- Superintendent
- Business Director
- Service & Support Administration Director
- Community Education & Outreach Director

Contracts will be effective January 1, 2021, through December 31, 2021. Second by Ms. Kemp. Motion carried.

21-01-05 Ms. O'Leary made a motion that the Board formally approve the updates to the 2021 Table of Organization as presented. Second by Ms. Ward. Motion carried.

21-01-06 Ms. Kemp made a motion that the Board approves to authorize Superintendent Leigh Anne Wenning to approve and authorize:

- Monthly expenditures within the approved annual budget under the amount of \$15,000.00 per item.
- Payment of invoices.
- Payments of utilities, board approved contracts, health insurance premiums, Targeted Case Management and Medicaid Waiver related invoices over the amount of \$15,000.00 as billed by the company or the Ohio Department of Developmental Disabilities.
- Staff attendance at professional meetings and to approve expenditures for that attendance within the approved budget.

Second by Ms. Ward. Motion carried.

20-01-07 Ms. O'Leary made a motion that the Board formally approve entering into a contract(s) with the seven local county school district Boards of Education for education services to preschool age children with disabilities for the 2021-2022 and 2022-2023 program years. Second by Ms. Ward. Motion carried.

Next Meeting Date

The next meeting will be held on Monday, February 22, 2021, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

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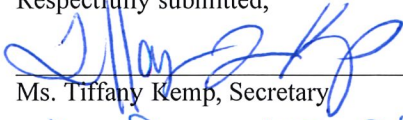
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Adjournment

Ms. Kemp made a motion to adjourn the meeting at 1:03 p.m. Second by Ms. O'Leary. Motion carried.

Respectfully submitted,



Ms. Tiffany Kemp, Secretary



Ms. Darlene Mullen, Administrative Support Manager