

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on May 17, 2021

Page 1

Board Members Present: Dallas Davis, Tiffany Kemp, Betsy O’Leary, Joyce Ruppert, Jackie Ward and Bill Zimmerman, Jr.

Board Members Absent: Lisa Benanzer

Staff Members Present: Tyler Davis, Darlene Mullen and Leigh Anne Wenning
Staff Members by Zoom: Lisa Brady, Jeff Coaty, Krista Oldiges and Nancy Stiefel

Call to Order

The May meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Davis at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Moment of Silence

President Davis allowed for a moment of silence.

Adoption of Agenda

Ms. Ward made a motion that the Board adopts the agenda as submitted. Second by Ms. Ruppert. Motion carried.

Reading of the Mission Statement

The mission statement was read by all board members present.

Approval of the April Meeting Minutes

Mr. Zimmerman, Jr. made a motion that the minutes of the April Board meeting be approved as submitted. Second by Ms. O’Leary. Motion carried.

Financial Report

Business Director Tyler Davis presented the Financial Report for the month of April. As of April 30, 2021, the program had received 52% of budgeted revenues and had expended 27% of budgeted expenditures.

Ms. Kemp made a motion that the Board approves the April financial report including the voucher/expenditure report as presented. Second by Ms. Ruppert. Motion carried.

Administrative Reports

- ***Service and Support Administration***
The SSA report was included in the board packet.
- ***Community Education and Outreach***
The CEO report was included in the board packet.
- ***Early Childhood***
The Preschool report was included in the board packet.
- ***Early Intervention***
The EI report was included in the board packet.

21-05-01 Ms. Ruppert made a motion that the Board formally approve to enter into contracts with Family and Children First Council, the contracted agency for the Ohio Early Intervention Program (OEI) to perform developmental evaluations effective July 1, 2021 through June 30, 2022 and to utilize office space beginning July 1,

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting
Held on May 17, 2021 Page 2

2021 through June 30, 2022 as outlined in the Memorandum of Understanding. Second by Ms. Ward. Motion carried.

21-05-02 Ms. Kemp made a motion that the Board formally approve and adopt the following policies: #10-84 Holiday Leave and #33-85 Access, Solicitation and Distribution. Rescinded policy included: #15-84 Experimental or Research Programs. Second by Ms. O’Leary. Motion carried.

Human Resource Director Lisa Brady updated Board Members on:

- Personnel Actions
 - New Hires
 - Anna Martin – Preschool Instructor
 - Taylor Houchin – Service and Support Administrator

Superintendent Wenning updated Board Members on:

- Code of Conduct
- Covid-19
- State Budget Proposal for Waiver Rate Increases

Anything for the Good of the Order

Ms. Zimmerman, Jr. made a motion to excuse Lisa Benanzer from the meeting. Second by Ms. O’Leary. Motion carried.

Comments

No comments made.

Next Meeting Date

The next meeting will be held on Monday, June 21, 2021, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Adjournment

Ms. Kemp made a motion to adjourn the meeting at 12:51 p.m. Second by Ms. Ruppert. Motion carried.

Respectfully submitted,



Ms. Tiffany Kemp, Secretary



Ms. Darlene Mullen, Administrative Support Manager