

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting  
Held on June 21, 2021 Page 1

---

Board Members Present: Lisa Benanzer, Tiffany Kemp, Betsy O’Leary, Joyce Ruppert, Jackie Ward and Bill Zimmerman, Jr.

Board Members Absent: Dallas Davis

Staff Members Present: Tyler Davis, Darlene Mullen and Leigh Anne Wenning  
Staff Members by Zoom: Lisa Brady, Jeff Coaty, Krista Oldiges and Nancy Stiefel

***Call to Order***

The June meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by Vice President Ward at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

***Moment of Silence***

Vice President Ward allowed for a moment of silence.

***Adoption of Agenda***

Ms. Kemp made a motion that the Board adopts the agenda as submitted. Second by Ms. Ruppert. Motion carried.

***Reading of the Mission Statement***

The mission statement was read by all board members present.

***Approval of the May Meeting Minutes***

Mr. Zimmerman, Jr. made a motion that the minutes of the May Board meeting be approved as submitted. Second by Ms. O’Leary. Motion carried.

***Financial Report***

Business Director Tyler Davis presented the Financial Report for the month of May. As of May 31, 2021, the program had received 54% of budgeted revenues and had expended 35% of budgeted expenditures.

Ms. Ruppert made a motion that the Board approves the May financial report including the voucher/expenditure report as presented. Second by Ms. Kemp. Motion carried.

***Administrative Reports***

- ***Service and Support Administration***  
The SSA report was included in the board packet.
- ***Community Education and Outreach***  
The CEO report was included in the board packet.
- ***Early Childhood***  
The Preschool report was included in the board packet.
- ***Early Intervention***  
The EI report was included in the board packet.

## RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities

Meeting

Held on June 21, 2021

Page 2

21-06-01 Ms. Benanzer made a motion that the Board formally approve and adopt new policy: #90-21 Flexible Work Options. Second by Ms. O'Leary. Motion carried.

21-06-02 Mr. Zimmerman, Jr. made a motion that the Board formally support the decision to add a new position of Preschool Supervisor to the SCBDD Table of Organization. Second by Ms. Ruppert. Motion carried.

21-06-03 Ms. Kemp made a motion that the Board formally approve the Shelby Hills Preschool, Fort Loramie Preschool, Jackson Center Preschool, Hardin Houston Preschool, Anna Preschool and Early Intervention Parent handbooks for school year 2021-2022 as presented. Second by Ms. O'Leary. Motion carried.

Human Resource Director Lisa Brady updated Board Members on:

- Personnel Actions
  - Retirement
    - Linda Hoying
  - Resignations
    - Chelsea Priest
    - Morgan Ahlers
    - Alexis Diamond
    - Amy Buening
    - Julie Meyer
  - New Hires
    - Jada Yinger – Childcare Assistant
    - Tracy Porath – Childcare Assistant
    - Karen Miller – Preschool Instructor

### *Anything for the Good of the Order*

Ms. Ruppert made a motion to excuse Dallas Davis from the meeting. Second by Mr. Zimmerman, Jr. Motion carried.

Superintendent Wenning updated Board Members on:

- Directors will return in-person starting with the August 2021 SCBDD Board meeting.
- Superintendent Wenning possibly becoming the next WestCON Board President starting January, 2022.

### *Comments*

No comments made.

### *Executive Session*

Ms. Kemp made a motion that the Board go into Executive Session to consider the employment of a public employee or official at 12:49 p.m. Second by Ms. O'Leary. A roll call vote was taken as follows: Lisa Benanzer-Yes, Tiffany Kemp-Yes, Betsy O'Leary-Yes, Joyce Ruppert-Yes, Jackie Ward-Yes and Bill Zimmerman, Jr.-Yes. Motion carried.

### *Reconvene*

Mr. Zimmerman, Jr. made a motion to return to regular session at 1:07 p.m. Second by Ms. Ruppert. A roll call was taken as follows: Lisa Benanzer-Yes, Tiffany Kemp-Yes, Betsy O'Leary-Yes, Joyce Ruppert-Yes, Jackie Ward-Yes and Bill Zimmerman, Jr.-Yes. Motion carried.

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

---

Held on June 21, 2021

Page 3

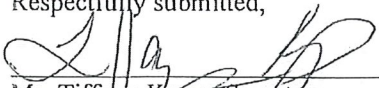
*Next Meeting Date*

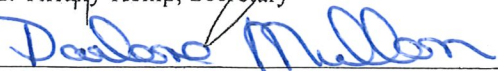
The next meeting will be held on Monday, August 16, 2021, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

*Adjournment*

Ms. Kemp made a motion to adjourn the meeting at 1:08 p.m. Second by Ms. O'Leary. Motion carried.

Respectfully submitted,

  
\_\_\_\_\_  
Ms. Tiffany Kemp, Secretary

  
\_\_\_\_\_  
Ms. Darlene Mullen, Administrative Support Manager