

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on October 25, 2021

Page 1

Board Members Present: Dallas Davis, Tiffany Kemp, Betsy O’Leary, Joyce Ruppert, Jackie Ward and Bill Zimmerman, Jr.

Board Member by Zoom: Lisa Benanzer

Staff Members Present: Lisa Brady, Jeff Coaty, Tyler Davis, Darlene Mullen, Krista Oldiges, and Leigh Anne Wenning

Call to Order

The October meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Davis at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Moment of Silence

President Davis allowed for a moment of silence asking those in attendance to keep Tony Chambers family in their thoughts.

Adoption of Agenda

Ms. Kemp made a motion that the Board adopts the agenda as submitted. Second by Ms. Ward. Motion carried.

Reading of the Mission Statement

The mission statement was read by all board members present.

Approval of the September Meeting Minutes

Ms. Ruppert made a motion that the minutes of the September Board meeting be approved as submitted. Second by Mr. Zimmerman, Jr. Motion carried.

Financial Report

Business Director Tyler Davis presented the Financial Report for the month of September. As of September 30, 2021, the program had received 97% of budgeted revenues and had expended 68% of budgeted expenditures.

Ms. Ward made a motion that the Board approves the September financial report including the voucher/expenditure reports as presented. Second by Ms. O’Leary. Motion carried.

Administrative Reports

- ***Superintendent***
The Superintendent report was included in the board packet.
- ***Service and Support Administration***
The SSA report was included in the board packet.
- ***Community Education and Outreach***
The CEO report was included in the board packet.
- ***Early Childhood***
The Preschool report was included in the board packet.
- ***Early Intervention***
The EI report was included in the board packet.

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Page 2

Human Resource Director Lisa Brady updated Board Members on:

- Personnel Actions
 - Resignations
 - Janessa Stewart
 - Jada Yinger

21-10-01 Ms. Kemp made a motion that the Board formally approve and adopt the following policy: #58-05 Exempt and Non-Exempt Staff. Second by Ms. Ruppert. Motion carried.

21-10-02 Mr. Zimmerman, Jr. made a motion that the Board formally authorize Superintendent Wenning to be the Board representative at the Ohio Association of County Boards Delegate Assembly and to vote on proposed resolutions in accordance with the Board consensus. Second by Ms. O'Leary. Motion carried.

21-10-03 Ms. Ward made a motion that the Board formally approves a one-time Hero Pay incentive payment to all SCBDD employees as outlined in the proposal. Second by Ms. Ruppert. Motion carried.

21-10-04 Mr. Zimmerman, Jr. made a motion that the Board formally approves the annual budget for calendar year 2022. The budget must be submitted to the Shelby County Commissioners by November 1st. Second by Ms. O'Leary. Motion carried.

Board Member Bill Zimmerman, Jr. excused himself from the meeting at 12:48pm.

21-10-05 Ms. Ruppert made a motion that the Board formally approves a 2.5% annual salary increase and a 2.5% annual performance-based increase for the 2022 calendar year commencing January 2022, for 12-month staff including management positions in reference to the 2022 calendar year and a 2.5% annual salary increase and 2.5% annual performance-based increase for the 2022-2023 program year commencing August 2022, for 9-month staff in reference to the 2022-2023 program calendars. Second by Ms. Ward. Motion carried.

21-10-06 Ms. Kemp made a motion that the Board formally approves the Board's commitment to pay the nonfederal share of calendar year 2022. Medicaid expenditures in the projected amount of \$1,624,682. Second by Ms. O'Leary. Motion carried.

Comments

Dallas Davis and Jackie Ward reported they will not be in attendance for the November SCBDD Board meeting.

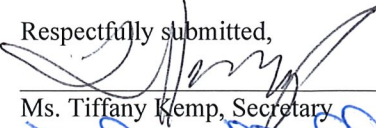
Next Meeting Date

The next meeting will be held on Monday, November 15, 2021, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.


Adjournment

Ms. Ruppert made a motion to adjourn the meeting at 12:53 p.m. Second by Ms. O'Leary. Motion carried.

Respectfully submitted,



Ms. Tiffany Kemp, Secretary



Ms. Darlene Mullen, Administrative Support Manager