

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on January 24, 2022

Page 1

Board Members Present: Dallas Davis, Tiffany Kemp, Betsy O’Leary, Joyce Ruppert, Joe Vondenhuevel and Jackie Ward

Board Member Absent: Bill Zimmerman, Jr.

Staff Members Present: Tyler Davis, Darlene Mullen, and Leigh Anne Wenning

Staff Members by Zoom: Lisa Brady, Jeff Coaty, Krista Oldiges and Nancy Stiefel

Guest Present: Shelby County Commissioner Tony Bornhorst
Shelby County Chamber Leadership Program Interns Katie Hoehne and Danielle Sweitzer

Call to Order

The Shelby County Board of Developmental Disabilities met for the Annual Reorganizational Meeting on Monday, January 24, 2022, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Swearing in Board Members

Shelby County Commissioner Tony Bornhorst swore in new Board Member Joe Vondenhuevel with the Oath of Office. The Board thanked Mr. Vondenhuevel for his willingness to serve a term of 4 years commencing January 1, 2022 and ending December 31, 2025.

Shelby County Commissioner Tony Bornhorst re-appointed Board Member Dallas Davis with the Oath of Office. The Board thanked Mr. Davis for his willingness to serve a second term of 4 years commencing January 1, 2022 and ending December 31, 2025.

Introductions

Introductions of everyone present were made.

Election of New Officers

22-01-01 Ms. Ruppert made a motion that the Board appoint Dallas Davis as President. Second by Ms. Ward. Motion carried.

22-01-02 Mr. Davis made a motion that the Board retain Jackie Ward as Vice President and retain Tiffany Kemp as Secretary. Second by Ms. O’Leary. Motion carried.

Establishment of Meetings for 2022

22-01-03 Ms. Kemp made a motion for 2022 Board meetings to be held the third Monday of the month (exception – February 28, 2022, due to President’s Day and January 23, 2023, due to Martin Luther King Day) at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room with the option of participating in up to two shared meetings with Champaign County Board of Developmental Disabilities due to our shared services agreement. Up to 2 additional meetings may be canceled as long as eight total meetings occur annually as required by statute. Second by Ms. Ruppert. Motion carried.

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities

Meeting

Held on January 24, 2022

Page 2

Appointment of Standing Committees

President Davis appointed the following Standing Committees, Ethics Committee: Dallas Davis – Chair, Betsy O’Leary, Jackie Ward; Personnel Committee: Tiffany Kemp-Chair, Betsy O’Leary, Jackie Ward; Finance Committee: Joyce Ruppert, Joe Vondenhuevel, Bill Zimmerman, Jr. – Chair.

Roll Call Votes

If a Board member remains silent during voting it will be taken as a yes. Continue to review once a year at the organizational meeting in January.

Adjourn

Ms. Ward made a motion to adjourn the Reorganizational Meeting at 12:15 p.m. Second by Ms. O’Leary. Motion carried.

Board Members Present:	Dallas Davis, Tiffany Kemp, Betsy O’Leary, Joyce Ruppert, Joe Vondenhuevel and Jackie Ward
Board Members Absent:	Bill Zimmerman, Jr.
Staff Members Present:	Tyler Davis, Darlene Mullen, and Leigh Anne Wenning
Staff Members by Zoom:	Lisa Brady, Jeff Coaty, Krista Oldiges and Nancy Stiefel
Guest Present:	Shelby County Commissioner Tony Bornhorst Shelby County Chamber Leadership Program Interns Katie Hoehne and Danielle Sweitzer

Call to Order

The January meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Davis at 12:15 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Moment of Silence

President Counts allowed for a moment of silence asking those in attendance to keep the families of Joe Mann and Kurt Crusey in their thoughts.

Adoption of Agenda

Ms. Ruppert made a motion that the Board adopt the agenda as submitted. Second by Ms. Kemp. Motion carried.

Reading of the Mission Statement

The mission statement was read by all board members present.

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities

Meeting

Held on January 24, 2022

Page 3

Approval of the November Meeting Minutes

Ms. Ward made a motion that the minutes of the November Board meeting be approved as submitted. Second by Ms. O'Leary. Motion carried.

Financial Report

Business Director Tyler Davis presented the Financial Report for the months of November and December. As of December 31, 2020, the program had received 105% of budgeted revenues and had expended 90% of budgeted expenditures.

Ms. Kemp made a motion that the Board approve the November and December financial reports including the voucher/expenditure report as presented. Second by Ms. O'Leary. Motion carried.

Administrative Reports

- *Superintendent*
The Superintendent report was included in the board packet.
- *Service and Support Administration*
The SSA report was included in the board packet.
- *Community Education and Outreach*
The CEO report was included in the board packet.
- *Early Childhood*
The Preschool report was included in the board packet.
- *Early Intervention*
The EI report was included in the board packet.

Human Resource Director Lisa Brady updated Board Members on:

- Personnel Actions
 - Resignations
 - Tori Bensman
 - Kirstie Dennis
 - New Hire
 - Brad Sterling

22-01-04 Ms. Ruppert made a motion that the Board formally approve and adopt the following policies: #45-98 Anti-Harassment and #66-07 Professional Development. Second by Ms. Ward. Motion carried.

22-01-05 Ms. Kemp made a motion that the Board formally approves:

Champaign County Board of Developmental Disabilities to contract with Shelby County Board of Developmental Disabilities to cost share for the following positions for calendar year 2022:

- P.L.A.Y. Project Coordinator
- Eligibility Coordinator

Shelby County Board of Developmental Disabilities to contract with Champaign County Board of Developmental Disabilities to cost share for the following positions for calendar year 2022:

- Manager of Medicaid Services
- Medicaid Support Coordinator
- Community Education Specialist

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities

Meeting

Held on January 24, 2022

Page 4

Dual-employment to cost share for the following position for calendar year 2021:

- Superintendent
- Business Director
- Service & Support Administration Director
- Community Education & Outreach Director

Contracts will be effective January 1, 2022, through December 31, 2022. Second by Ms. O'Leary. Motion carried.

21-01-06 Ms. Ward made a motion that the Board approves to authorize Superintendent Leigh Anne Wenning to approve and authorize:

- Monthly expenditures within the approved annual budget under the amount of \$15,000.00 per item.
- Payment of invoices.
- Payments of utilities, board approved contracts, health insurance premiums, Targeted Case Management and Medicaid Waiver related invoices over the amount of \$15,000.00 as billed by the company or the Ohio Department of Developmental Disabilities.
- Staff attendance at professional meetings and to approve expenditures for that attendance within the approved budget.

Second by Ms. Ruppert. Motion carried.

Anything for the Good of the Order

Ms. O'Leary made a motion to excuse Bill Zimmerman, Jr. from the meeting. Second by Ms. Ward. Motion carried.

Next Meeting Date

The next meeting will be held on Monday, February 28, 2022, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

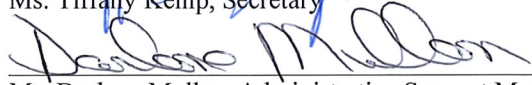
Adjournment

Ms. Kemp made a motion to adjourn the meeting at 1:04 p.m. Second by Ms. Ruppert. Motion carried.

Respectfully submitted,



Ms. Tiffany Kemp, Secretary



Ms. Darlene Mullen, Administrative Support Manager