

## Typical Application Process Frequently Asked Questions

### 1. When can I register my child for the 2022-2023 school year?

- a. An online registration form will be available on our website beginning Tuesday, March 29, 2022 at 6:00 p.m.
- b. You may now complete the compatibility test for your computer prior to March 29 (follow the link for #4 below).

### 2. What if my child was put on the waiting list from last year, do I still need to register?

- a. Yes, our list will be created from applications received beginning March 29, 2022.

### 3. If my child currently attends Shelby Hills do I need to reapply?

- a. No. If you told us your child was returning, they are on the list for the upcoming school year.

### 4. Where is the online registration form located?

- a. Open a web browser and go to: [www.shelbydd.org](http://www.shelbydd.org)
- b. Click Services – Family & Individual Support – 3 to 5 Years
- c. Expand the section: Typical Application Process in the middle of the page
- d. Click the link: Shelby Hills Typical Application

**NOTE: If the page is open prior to 6:00 p.m., it will need to be refreshed in order to see the link once it's added.**

### 5. What if I do not have a computer or internet?

- a. A computer can be reserved for you to use at the Sidney Center on March 29th between 6:00-6:30 p.m. *You must call 937-658-6709 by March 28, 2022 at 3:30 PM to reserve a computer for that evening.*

### 6. What information will I need to complete the online application?

- a. A valid email address
- b. Child's name and birthdate
- c. Parent/Guardian name, address, and phone number
- d. The school district where the child resides
- e. Location preference (A satellite classroom or Shelby Hills Sidney Center)
- f. Preferred Preschool Time (AM or PM)
- g. Concerns for development if any

### 7. How do I know that you received my child's application?

- a. Once the application is submitted, you will have the opportunity to print or download it for your records. If you do not receive notice of this, your application was not submitted successfully.

### 8. How do you decide who has been accepted?

- a. District of residence
- b. SCBDD staff (for a satellite classroom, must live in the district of application - application must be received on March 29, 2022)
- c. Order received
- d. Ensure there is a near equal distribution of ages and boys/girls.

**9. When will I know whether or not my child has been accepted for the 2022-2023 school year?**

a. Letters will be mailed no later than June 30, 2022. We must take into account Kindergarten screenings, our Shelby Hills screenings, and available spots in each classroom.

**10. How many typical peers /children do you accept each year?**

a. Shelby Hills Preschool is the special education preschool provider for the Shelby County school districts. There are classrooms at the Sidney Center and 4 satellite classrooms (Anna, Ft. Loramie, Hardin Houston, and Jackson Center [JC is AM only]). Each classroom must serve a specific number of children with a disability and children who are considered typical peers. This number is determined by the classroom model based on the Ohio preschool rules. The number of typically developing children accepted will depend on the number of children moving on to kindergarten (or Pre-K for those districts with a program).

**11. What if my child does not get accepted into the satellite classroom?**

a. You can choose for your son/daughter to attend a Shelby Hills classroom in Sidney, or your child will be placed on a waiting list for the selected classroom. As the school year progresses if a spot becomes available, we will notify the next child on the list for that particular classroom opening.