

RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

Held on March 21, 2022

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Board Members Present: Tiffany Kemp, Betsy O'Leary, Joyce Ruppert, Joe Vondenhuevel, Jackie Ward and Bill Zimmerman, Jr.

Board Members by Absent: Dallas Davis

Staff Members Present: Lisa Brady, Jeff Coaty, Krista Oldiges, Nancy Stiefel, and Leigh Anne Wenning

Guest Present: Shelby County Chamber Leadership Program Intern Danielle Sweitzer

Call to Order

The March meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by Vice President Ward at 12:25 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

Moment of Silence

Vice President Ward allowed for a moment of silence.

Adoption of Agenda

Mr. Zimmerman, Jr. made a motion that the Board adopts the agenda as submitted. Second by Ms. Ruppert. Motion carried.

Reading of the Mission Statement

The mission statement was read by all board members present.

Introductions

Superintendent Wenning introduced Danielle Sweitzer. Danielle has been assigned as intern to the Shelby County Board of Developmental Disabilities through the Shelby County Chamber Leadership Program. As an intern, they are required to observe three meetings.

Approval of the February Meeting Minutes

Ms. Kemp made a motion that the minutes of the February Board meeting be approved as submitted. Second by Ms. O'Leary. Motion carried.

Financial Report

Business Director Davis presented the Financial Report for the month of February. As of February 28, 2022, the program had received 5.5% of budgeted revenues and had expended 14.6% of budgeted expenditures. This is typical for the beginning of the year since many expenditures, i.e., insurance, dues, etc. are one-time expenditures that occur early in the year.

Ms. Ruppert made a motion that the Board approves the February financial report including the voucher/expenditure report as presented. Second by Mr. Zimmerman, Jr. Motion carried.

Administrative Reports

- ***Superintendent***
The Superintendent report was included in the board packet.

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- ***Service and Support Administration***
The SSA report was included in the board packet.
- ***Community Education and Outreach***
The CEO report was included in the board packet.
- ***Early Childhood***
The Preschool report was included in the board packet.
- ***Early Intervention***
The EI report was included in the board packet.

Human Resource Director Lisa Brady updated Board Members on

- Personnel Actions
 - New Hire
 - Tara Hodges
 - Resignation
 - Destinee Yates

22-03-01 Ms. Kemp made a motion that the Board formally approve and adopt the following policy: #17-84 Behavior Support. Second by Ms. O'Leary. Motion carried.

Anything for the Good of the Order

Ms. O'Leary made a motion to excuse Dallas Davis from the meeting. Second by Ms. Ruppert. Motion carried.

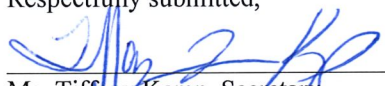
Next Meeting Date

The next meeting will be held on Monday, April 18, 2022, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

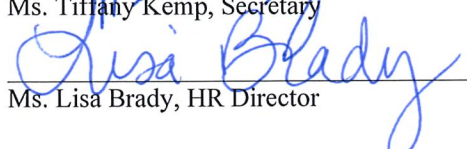
Adjournment

Ms. O'Leary made a motion to adjourn the meeting at 1:03 p.m. Second by Ms. Kemp. Motion carried.

Respectfully submitted,



Ms. Tiffany Kemp, Secretary



Ms. Lisa Brady, HR Director