

## RECORD OF PROCEEDINGS

Minutes of: Shelby County Board of Developmental Disabilities Meeting

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Held on May 16, 2022

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Board Members Present: Dallas Davis, Tiffany Kemp, Betsy O'Leary, Joe Vondenhuevel and Bill Zimmerman, Jr.

Board Members by Absent: Joyce Ruppert and Jackie Ward

Staff Members Present: Lisa Brady, Jeff Coaty, Tyler Davis, Darlene Mullen, Krista Oldiges, Nancy Stiefel, and Leigh Anne Wenning

### ***Call to Order***

The May meeting of the Shelby County Board of Developmental Disabilities (SCBDD) was called to order by President Davis at 11:59 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

### ***Moment of Silence***

President Davis allowed for a moment of silence.

### ***Adoption of Agenda***

Ms. Kemp made a motion that the Board adopts the agenda as submitted. Second by Mr. Zimmerman, Jr. Motion carried.

### ***Reading of the Mission Statement***

The mission statement was read by all board members present.

### ***Approval of the April Meeting Minutes***

Ms. O'Leary made a motion that the minutes of the April Board meeting be approved as submitted. Second by Ms. Kemp. Motion carried.

### ***Financial Report***

Business Director Davis presented the Financial Report for the month of April. As of April 30, 2022, the program had received 51.3% of budgeted revenues and had expended 33.4% of budgeted expenditures.

Mr. Zimmerman, Jr. made a motion that the Board approves the April financial report including the voucher/expenditure report as presented. Second by Ms. O'Leary. Motion carried.

### ***Administrative Reports***

- ***Superintendent***  
The Superintendent report was included in the board packet.
- ***Service and Support Administration***  
The SSA report was included in the board packet.
- ***Community Education and Outreach***  
The CEO report was included in the board packet.
- ***Early Childhood***  
The Preschool report was included in the board packet.
- ***Early Intervention***  
The EI report was included in the board packet.

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Human Resource Director Lisa Brady updated Board Members on

- Personnel Actions
  - Retirement
    - Darlene McClain
  - Kim Foster will be replacing Ms. McClain in a full-time paraprofessional position.

22-05-01 Ms. Kemp made a motion that the Board formally approve to enter into contracts with Family and Children First Council, the contracted agency for the Ohio Early Intervention Program (OEI) to perform developmental evaluations effective July 1, 2022 through June 30, 2023 and to utilize office space beginning July 1, 2022 through June 30, 2023 as outlined in the Memorandum of Understanding. Second by Ms. O'Leary. Motion carried.

*Anything for the Good of the Order*

Ms. O'Leary made a motion to excuse Joyce Ruppert and Jackie Ward from the meeting. Second by Mr. Zimmerman, Jr. Motion carried.

*Comments*

No comments made.

*Next Meeting Date*

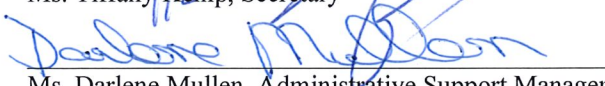
The next meeting will be held on Monday, June 27, 2022, at 12:00 p.m. in the Shelby County Board of Developmental Disabilities Conference Room.

*Adjournment*

Mr. Zimmerman, Jr. made a motion to adjourn the meeting at 12:21 p.m. Second by Ms. O'Leary. Motion carried.

Respectfully submitted,

  
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Ms. Tiffany Kemp, Secretary

  
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Ms. Darlene Mullen, Administrative Support Manager